



HRCJTA TB 2023-2

DATE: April 5, 2023

TO: Hampton Roads Criminal Justice Training Academy Member Agencies

FROM: Scott Barlow, Executive Director

SUBJECT: HRCJTA Training Bulletin 2023-2 (Instructor Recertification's)

The Virginia Department of Criminal Justice Services (DCJS) requires a (2) two hour recertification class for each specialty instructorship every (3) three years. DCJS also requires that an instructor provides instruction in each specialty for a minimum of (8) eight hours.

The HRCJTA registrar can only sign you up for a recertification class once you have shown that you have instructed your 8 hours. The registrar does not need to see any additional hours, only the required 8.

The HRCJTA offers two methods to obtain your recertification class. You can register and take your recertification class on-line. Or, you can attend the recertification class offered at the HRCJTA. The classroom recertification is an 8 hour class that will recertify you in all specialty topics with the exception of Radar/lidar. If you require less than all 4 specialty topics you still must attend for the entire day, as many of the specialty topics such as D.T., Driving, and Firearms have overlapping information. It also makes you a better informed instructor if you obtain information on other specialties other than one specific specialty.

The HRCJTA normally will utilize instructors who attend the recertification class at the HRCJTA more often, as they are generally better informed instructors as to the HRCJTA methods.

For additional questions contact your agency's training coordinator, or A.D. Perry Bartels at 757 223-8873.